



Council Meeting Minutes

St Mark's Church Hall

Oliver's Battery Road South, Oliver's Battery, Winchester

Minutes of the meeting on Tuesday 2nd February 2016

Present	In attendance	Apologies
Cllr Mitchener	Cllr Laming	
Cllr Collin	Cllr Bailey	Cllr Gernon
Cllr Kirkby		Cllr Fancett
Cllr Leach	One member of the public	
Cllr Gagel		

Item	Subject	Action
15/126	Apologies for absence and declarations of interest.	
	Cllr Gernon and Cllr Fancett sent his apologies	
15/127	To adjourn for Public Participation	
	One member of the public.	
15/128	Reports	
15/128.1	To receive Police Report / Neighbourhood Watch report – Cllr Collin	
	Cllr Collin had attended the PACT, meeting – She had spoken to a possible volunteer for the Speed Watch. There had been no reported burglaries but there had been some instances of theft from and damage to vehicles. There were continuing phone scams – one caller claiming to be from Openreach and saying that there was some sort of fault with the broadband in the area and another time share fraud. Residents are encouraged not to respond to cold callers or unsolicited calls. Cllr Mitchener to include in article for Community News	Cllr Mitchener
15/128.2	To receive the County Councillor's report	

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	<p>Cllr Bailey noted in relation to Compton Way, the County would only offer advice regarding the unadopted portion of the road. Cllr Bailey is happy to contribute to the repair/resurface works but is waiting for the residents to come forward with funding. Parish Council would accept funds from Cllr Bailey grants programme to facilitate the obligations of the grant. The scheme could not move forward until residents have arranged their proportion. There was a question about why HCC had stopped the caravan park owner from doing remedial work to the pavement as that portion of the road is unadopted.</p> <p>ACTION: Cllr Bailey – write to residents and state that the residents need to arrange quotes and agree their funding. Also to clarify whose responsibility it is to repair the pavement.</p> <p>HCC boundary review – not much change after review.</p> <p>Highways funding will be affected by Govt cuts. Minor works scheme has now finished but no proposals for a replacement new scheme have been forthcoming.</p> <p>Street Reach – Winchester charity - Detached Youth project. Handed out the flier with various projects that the charity support.</p> <p>Old Kennels Lane – potholes – sent to Highways. Cllr Bailey has asked for list of the scheduled works to see where projects are in the scheme.</p>	Cllr Bailey
15/128.3	To receive the District Councillor's report.	
	<p>Cllr Laming – Silver Hill will be thrown out. 2009 plans will not be accepted and agreements needed now on how to move on. Report on Silver Hill on Monday, will be published on WCC website.</p> <p>No further news on Pitt Vale. Park and Ride not yet started. St Peters School entrance from Romsey Road still not open.</p> <p>River Park – Not moved on as connected to Silver Hill developments.</p> <p>Unmade up section of the road at the junction of South View Road and Compton Way. Email had been received about the state of this section. Referred to Cllr Phil Bailey.</p>	
15/129	Minutes of the meeting 12th January 2016	
	RESOLVED to agree as a true record.	
15/130	<p>Matters arising from the last meeting not on the agenda:</p> <p>Item 15/72.1 Item 15/59.3 – Deeds for area at the shops – Will be picked up by arrangement. ACTION: On going</p> <p>Item 15/74.3 – Archaeological report –. Cllr Gagel has a meeting arranged with Hampshire Cultural Trust – Head of Archaeology and Head of Winchester Museum– to speak to them about the history of the Battery Cllr Gagel had spoken to John Woodhead who was happy that the Parish Council used his design on the map board.</p> <p>It was agreed that a lectern style board would be appropriate.</p> <p>ACTION: Clerk to send map of the ownership of the Battery including the sections that English Heritage managed to Cllr Gagel.</p>	Clerk
15/131	Planning Applications and Decisions.	

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15/131.1	Matters arising: Item 15/99.3 Texas Drive – A notice has been served to remove the caravan. South View Park Homes – No update ACTION – Cllr Laming to follow up why the Enforcement case had been cancelled when the planning condition, i.e. 4m high hedge to Recreation Ground boundary, had clearly not been complied with. (see below)	Cllr Laming
15/131.2	Planning report:	
	Cllr Laming – will follow up with the South View Park Homes – The Council want to know why the hedge is deemed approved although not the height of the planning condition. South View Park Homes (16/00013/FUL) The proposals are described by WCC Planners as change of use to allow for the replacement of caravan storage area with 8 residential park homes. The closing date for comments was 3 February 2015. There was some discussion. ACTION Cllr Laming – request that the road be improved with S106 monies. RESOLVED to submit the comments contained in the planning report. To add that the improvements to the road be made before the change of use. When homes are brought in then residents need to be informed when they are arriving. ACTION Cllr Kirkby to update and submit to clerk.	Cllr Laming Cllr Kirkby
15/131.3	To discuss Enforcement cases.	
	See above	
15/131.4	To discuss the proposed changes to Planning application process.	
	There was some discussion over the proposed process. ACTION Clerk to ask who else involved and how they responded. Responses to be recorded in emails rather than phone conversations.	Clerk
15/132	Finance and Council matters.	
15/132.1	Matters arising: Item 15/100.3 – Suggested earmarked reserves ACTION: Cllr Mitchener will collate the comments for discussion.	
	Areas identified so far are: New equipment in toddler play area, interpretation board for the Battery and a community bus Oliver's Battery Plan – areas might be identified where the Parish Council can assist. Councillors were encouraged to feed back any more ideas.	
15/132.2	To approve orders for payment	

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	<table border="1"> <thead> <tr> <th colspan="4">February payments 2016</th> </tr> </thead> <tbody> <tr> <td>1/2/2016</td> <td>Green Smiles</td> <td>Jan</td> <td>£427.50</td> </tr> <tr> <td>18/01/16</td> <td>T Mobile</td> <td>Jan</td> <td>£8.50</td> </tr> <tr> <td>1/2/2016</td> <td>Pensions</td> <td>Jan</td> <td>£100.74</td> </tr> <tr> <td>1/2/2016</td> <td>HMRC</td> <td>Jan</td> <td>£97.60</td> </tr> <tr> <td>1/2/2016</td> <td>E Billingham</td> <td>Jan</td> <td>£390.61</td> </tr> <tr> <td>3/2/2016</td> <td>Sarsens Press</td> <td>Parish Plans Questionaires</td> <td>£450.00</td> </tr> <tr> <td>3/2/2016</td> <td>Crawley PC</td> <td>Lengthsman clearance</td> <td>£25.00</td> </tr> <tr> <td>3/2/2016</td> <td>New Drives</td> <td>Texas drive repairs</td> <td>£3,420.00</td> </tr> <tr> <td>3/2/2016</td> <td>NW Adams</td> <td>Play report</td> <td>£50.40</td> </tr> <tr> <td>3/2/2016</td> <td>Meon Valley Printer</td> <td>Magazine printing</td> <td>£580.00</td> </tr> <tr> <td>3/2/2016</td> <td>C Leach</td> <td>Chandlers Ford timber</td> <td>£49.92</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£5,600.27</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td>Unity Trust</td> <td>£25,902.91</td> </tr> <tr> <td></td> <td></td> <td>Not cleared:</td> <td>£4,575.32</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£21,327.59</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td>Nat West -</td> <td>£10,430.87</td> </tr> <tr> <td></td> <td></td> <td>Nat West</td> <td>£5,481.60</td> </tr> <tr> <td></td> <td></td> <td>Balance</td> <td>£37,240.06</td> </tr> </tbody> </table>	February payments 2016				1/2/2016	Green Smiles	Jan	£427.50	18/01/16	T Mobile	Jan	£8.50	1/2/2016	Pensions	Jan	£100.74	1/2/2016	HMRC	Jan	£97.60	1/2/2016	E Billingham	Jan	£390.61	3/2/2016	Sarsens Press	Parish Plans Questionaires	£450.00	3/2/2016	Crawley PC	Lengthsman clearance	£25.00	3/2/2016	New Drives	Texas drive repairs	£3,420.00	3/2/2016	NW Adams	Play report	£50.40	3/2/2016	Meon Valley Printer	Magazine printing	£580.00	3/2/2016	C Leach	Chandlers Ford timber	£49.92				£5,600.27							Unity Trust	£25,902.91			Not cleared:	£4,575.32				£21,327.59							Nat West -	£10,430.87			Nat West	£5,481.60			Balance	£37,240.06	
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15/132.3	Update on the car parking outside the shops.																																																																																					
	<p>Owners of three of the shop units had met with the dentists. Dentists have agreed that the disabled parking area can be moved to near the Millennium tree. The sign stating Reserved for the dentist, will be removed. Parking at the rear of the properties is still being discussed.</p> <p>Suggest that there be a larger sign requesting one-hour parking.</p>																																																																																					
15/133	Parish Plan Update – Cllr Leach																																																																																					
	Item 15/116 – ACTION Cllr Gernon to draft a brief explanation of the Council position to be approved by everyone.																																																																																					
	<p>Cllr Leach noted that the questionnaire had been sent out and that there had been a 73 % response. Congratulations and thanks were offered to all involved.</p> <p>10% responded online.</p> <p>Now on to data entry stage. There was a robust anonymity process.</p> <p>Asked what areas had a low response rate – very elderly, caravan park, flats in Keats Close and Oliver's Battery Rd South and Parliament Place.</p> <p>The information will be analysed. The process should be complete by early March.</p> <p>Parish Plan Group met with representatives of Oliver's Battery Community Centre Ltd. and there was a cordial atmosphere. It was noted that the hall group were now moving along to a planning application.</p> <p>Explanation of the update to go on website – Cllr Mitchener handed out a suggestion of statements to be included on the website seeking to clarify the roles of the Parish Council, the Oliver's Battery Plan Group and other community groups. Agreed where to place on the website</p>																																																																																					
15/134	Communication Update																																																																																					
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15/135.1	<p>Matters arising:</p> <p>Item 15/118.1 - Footpath 505 –Refer to HCC Rights of Way. Clerk had reported this to HCC Rights of Way.</p> <p>Item 15/118.2 - Knotweed – disposal – Cllr Gagel had looked on the WCC website and it had stated that there was no harm as long as disposed with green waste bags and then it would be composted at high temperature which would kill weeds.</p> <p>Some trees have died on the footpath off Old Kennels Lane – Clerk had reported.</p>	
15/135.2	To receive Footpath and Tree Warden reports	
	<p>The report had been circulated prior to the meeting.</p> <p>Oliver's Battery Footpath Warden's Report February 2016</p> <p>The footpaths are exceptionally wet and slippery as a result of the amount of rain throughout the winter. Due to slipping in the ice I have been unable to walk the area but I have been told that the bridleway at the rear of the motor home park has been made particularly slippery due to the tracking marks created by the mechanical flaying machine that was recently used to cut the hedgerows back. This was done by contractors employed by the electricity company but the Russian Vine that has grown to the top of the telegraph pole on the field side of Broadview Lane remains uncut.</p> <p>Norma Goodwin February 1st 2016</p> <p>Russian vine had been reported but would be put on the Lengthsman list.</p> <p>Footpath off Old Kennels Lane – Someone had cut back vegetation and left against fence. Clerk had reported it.</p> <p>ACTION Send details to Cllr Laming – To make enquiries – report dead trees.</p>	Clerk/Cllr Laming
15/136	Highways	
	<p>Matters arising: Item 15/120 – Purchase of SLR - ACTION Cllr Collin to discuss with Neighbourhood Watch and see if they wished to be involved.</p> <p>ACTION: Clerk to notify insurance</p>	
	The Clerk had ordered the SLR. Cllr Collin had spoken to a resident at the PACT meeting. Clerk would notify insurance once it had arrived.	Clerk
15/137	Lengthsmans scheme	
	The Clerk had noted items for the visit.	
15/138	Recreation Ground	
15/138.1	<p>Matters arising:</p> <p>Item 15/93.1 - ACTION Cllr Gagel to write up the Rules for the Recreation. Bullet points for sign and refer to website for longer rules.</p> <p>Item 15/122.1 Noticeboard grant - Need to determine the exact requirements.</p>	

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	<p>ACTION Cllr Kirkby – to come up with some proposals.</p> <p>Odd job man – Cllr Kirkby had sent a list to the clerk – chase this up. ACTION Clerk to follow up and ensure that he holds £10million insurance. Richard Randall would be visiting the Recreation Ground and quoting for works.</p> <p>Item 15/122.2 The latest report had not been available to all councillors and so could not be reviewed. Clerk to ensure the Dropbox link is added to emails regarding future reports. – Done</p>	
	<p>Cllr Gagel and Cllr Kirkby would meet to discuss the rules and agree on the wording. They would also agree rules for community events for Battery and Recreation ground.</p> <p>ACTION Cllr Gagel and Cllr Kirkby</p>	<p>Cllr Gagel/Cllr Kirkby</p>
15/138.2	<p>To review the Play inspection and note any action.</p>	
	<p>The report had been received and it was noted that the work would be done by Richard Randall once he had carried out a site visit and submitted an acceptable quote within the previously agreed budget of £2,000.</p>	
15/139	<p>Correspondence</p>	
	<p>Item 15/123 – Clarity over the Parish Council position – ACTION The Council would agree to final wording.</p> <p>Question received about white lines and potholes. ACTION Cllr Mitchener to forward to Cllr Bailey – This had been done.</p>	
	<p>Cllr Mitchener explained that the email from Mr Geoff Sharman about a proposed meeting between members of the Parish Council and the Oliver's Battery Community Centre had been addressed primarily to Cllr Laming with the Chair and Cllr Collin included as CC recipients. It was noted that the Chair had responded by indicating that the Parish Council were unaware of such a proposed meeting.</p> <p>Clean for the Queen – Clean for The Queen is a campaign to clear up Britain in time for Her Majesty the Queen's 90th birthday, which will be officially celebrated in June 2016. There is a project within the City March 4th-6th ACTION: Clerk to put on Facebook.</p> <p>Parish Council Diamond Jubilee – a low key event on the Battery such as a Picnic was suggested. – Unveiling of the board and celebrating that the Parish Council owned the Battery was also considered. The Oliver's Battery Parish was formed in 1956. It would mark 1956 – 2016 It was suggested that there could be a link on the website to other festivities in Winchester ACTION Cllr Gagel – To investigate any possible band and sound systems. Cllr Mitchener to check with Oliver's Battery School how they may be celebrating the Queen's birthday Bring Your Own picnic – AGENDA</p>	<p>Clerk</p> <p>Cllr Gagel</p> <p>AGENDA</p> <p>Cllr Mitchener</p>
15/140	<p>Date of Next meeting 1st March 2016</p>	